

MAINE DEPARTMENT OF LABOR
Bureau of Unemployment Compensation
Central Benefits Division
P.O. Box 259
Augusta, Maine 04332-0259

Questions About This Application?
Contact us by telephone: (207) 287-3805,
Fax: (207) 287-8351,
TTY (deaf / hard of hearing): 1-800-794-1110, or
Visit our Website: www.Maine.gov/labor/uibennys

**WOULD YOU LIKE TO HAVE YOUR WEEKLY UNEMPLOYMENT BENEFIT PAYMENTS DEPOSITED
DIRECTLY INTO YOUR CHECKING OR SAVINGS ACCOUNT?**

- 1. What does it cost to have my benefits go directly to my checking or savings account?** This agency is pleased to offer direct deposit free of charge to claimants who live and bank in the United States. We believe that you will find increased convenience and security with this payment method.
- 2. After I complete my application, how long does it take before my benefits can be sent directly to my designated bank account?** There is a 10-day account verification period between the date this agency receives your application and the date that your benefits can be electronically sent to your bank. This time period is used to confirm personal account information and your bank's transit/routing number. If you are eligible to be paid benefits during this period, unemployment benefit checks will be sent to you by mail to prevent payment delays.
- 3. How do I apply for direct deposit?** If you want your benefit payments deposited into your checking account write VOID on a blank check (a deposit slip is not acceptable) or obtain a bank letter with all relevant information, complete the application form below and mail or fax these documents using the above address or fax number. For deposit into your savings account get a letter from your bank stating your account number and their transit/routing number, complete the application below and mail or fax these documents using the above address or fax number. **Please note that your deposits cannot be split between accounts or deposited into a third party account.**
- 4. How will I know if my benefit payment has been deposited?** After the initial waiting period, your deposit should be in your bank account 2 business days from the date your payment was certified. The quickest way to verify a deposit is by calling your bank. You can also call our interactive voice response system at 1-800-593-7660 to hear your current unemployment benefit balance and the last 4 weeks that were paid. This agency cannot be responsible for any bank charges or other returned check charges related to overdrafts.
- 5. What should I do if my account is closed, I change banks, I open a new account or I want to stop direct deposit?** To prevent benefit payment delays, go to our Website to print a copy of this form, Me. B-170 (Application for Direct Deposit) or call 1-207-287-3805 to request by mail. Upon receipt, complete the form and mail or fax it to us immediately. If you change banks or want your benefits deposited into a new account follow the steps in #3 above. Note, any time you change your bank or account, you must complete a new application and mail it to us. A new 10-day certification period must be served until your bank authorizes the deposits. During this time, your benefits checks will be mailed to you. You may stop your direct deposit by calling 1-207-287-3805 and providing your PIN.

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✂ - - ✂ - Detach here and mail this form and any required attachment to the Bureau of Unemployment Compensation address above - ✂ - - ✂

Maine Department of Labor Bureau of Unemployment Compensation Central Benefits Division		Application for Direct Deposit of Unemployment Compensation Benefits	
Type or print your full name		Social Security Number	
Home mailing address (number and street or rural route)			
City or Town, State and ZIP Code		Phone Number	
Put an X in the appropriate boxes. (Note: Your deposit cannot be split between accounts.)			
1. I want my weekly unemployment benefits deposited into my bank account <input type="checkbox"/> YES <input type="checkbox"/> NO			
2. Choose the account that you want to use (Select only one)			
<input type="checkbox"/> CHECKING (Attach VOIDED check or letter from bank with Account and Transit/Routing Numbers)			
OR			
<input type="checkbox"/> SAVINGS (Attach letter from bank with Account and Transit/Routing Numbers)			
Your Signature ➡		Date ➡	

